



Meeting Minutes

Date: 18 April 2020

Time: 3 PM

Location: Virtual Meeting on Zoom

Attendees: Maryam Al-Emadi, Noof Al-Sayed, Roqayya AlYousef, Fatima Al-Janahi

Absences: -

Agenda:

- Record the final demo video.
- Record the final presentation.

Actions:

- All the members discuss about how we can show our working system and its features through the video and agreed on how to record the video.
- Start recording the demo video.
- Edit the demo video by adding voice over and background music and ensure of the flow of video.
- Consider and address all the comments of the rehearsal presentation for our final presentation.
- Record our final presentation.

Next Steps:

- Upload both the presentation and demo video to the folder.
- Update the website.
- Start working on the final report.