



Meeting Minutes

Date: 11 April 2020

Time: 4:00 PM

Location: Virtual Meeting on Zoom

Attendees: Maryam Al-Emadi, Noof Al-Sayed, Roqayya AlYousef, Fatima Al-Janahi

Absences: -

Agenda:

- Gather all information on the last progress made regarding the project.
- Fix any parts of the presentation that needed to improve.
- Rehearse for the final presentation.

Actions:

- Added in the presentation the final parts of our project which include fault detection program code, Functional prototyping (shows the feature of our system) and the troubleshooting.
- To show how our mobile application can control the system, a small video was added in the presentation since simply adding photos isn't enough to illustrate.
- Improved parts of the presentation by the comments obtained from the previous presentation.
- While rehearsing for the presentation, it was discovered that the duration was more than 10mins. So the presentation was edited to remove any extra parts that are no longer relevant.
- Rehearsed for the final time before presenting.

Next Steps:

- Finalize any last touches of the project.
- Start to plan and record the final demo video.